

**Board of Trustees
April 24, 2024, 1:30 pm**

**Community Health Endowment
250 N. 21st Street, Lincoln, NE 68503**

Minutes

Trustees Present: (13) Blake Anderson, Quentin Brown, Tyler DeJong, Michael Ferris M.D., John Goldrich, Russ Gronewold, Kim Moore, Marilyn Moore Ed.D., Michelle Petersen M.D., John Reinhardt D.D.S., Michelle Suarez, John Thompson, Scott Young

Trustees Absent: (2) Preeti Bansal, Pat Lopez

Staff Present: (4) Lori Seibel, Emily Kluver, Kyra Nilson, Morgan Hermanek

Guests Present: (2) Phip Ross and Gehan Wheeler (Southeast Community College)

Welcome: M. Moore called the meeting to order at 1:35pm and welcomed guest speakers, P. Ross and G. Wheeler from Southeast Community College (SCC). The Trustees provided introductions.

Approval of the Agenda.

Motion: **M. Moore called for a motion** to approve the agenda. **K. Moore moved, and R. Gronewold seconded. All voting members (13) were in favor** (Anderson, Brown, DeJong, Ferris, Goldrich, Gronewold, K. Moore, M. Moore, Petersen, Reinhardt, Suarez, Thompson, Young). **No:** None. **Abstentions:** None. **Motion passed.**

Approval of the Minutes for February 28, 2024.

Motion: **M. Moore called for a motion** to approve the minutes. **M. Suarez moved, and J. Reinhardt seconded. All voting members (13) were in favor** (Anderson, Brown, DeJong, Ferris, Goldrich, Gronewold, K. Moore, M. Moore, Petersen, Reinhardt, Suarez, Thompson, Young). **No:** None. **Abstentions:** None. **Motion passed.**

1. Chair's Report.

- a. SPECIAL PRESENTATION: Bridges to Opportunity, Southeast Community College (SCC). P. Ross, Project Director, and G. Wheeler, Academic Outreach Coach, provided a presentation to the Board regarding the grant, "Bridging the Opportunity Gap to College." CHE funding supports the Academic Outreach Coach which connects the clients of Lincoln non-profit agencies with opportunities for entry or re-entry to higher education. These students experience unique obstacles, challenges, or unstable life situations.

As an Academic Coach, G. Wheeler connects with nonprofit clients and explores academic options and related job opportunities. These options and opportunities are not limited to SCC. She engages with prospective students regarding their interests, background, admission obstacles, available scholarships or financial aid, placement test information, and more.

To date, SCC has established connections with five local non-profits, including CEDARS, Lincoln Literacy, CAPS, Mental Health Association, and St. Monica's. They are in the process of engaging additional agencies. Wheeler explained that academic coaching is compassion-based and trauma-informed, recognizing unique life experiences and creating meaningful human connections. The project is challenged by language barriers and maintaining consistent communication.

Wheeler and Ross noted that the program has assisted 136 individuals in exploring college who may not have pursued additional education. These students build and maintain relationships with the Academic Coach and refer friends.

The Trustees expressed gratitude to Ross, Wheeler, and SCC for reaching out to vulnerable students and understanding the intersection of education, poverty, and health.

- b. Appointment of Tyler DeJong to Investment & Finance Committee. M. Moore referenced a memo on page 21 of the board packet. She stated that she has appointed Tyler DeJong to the Investment/Finance Committee due to his contextual knowledge. M. Moore stated that she will no longer serve on the Investment & Finance Committee but will remain on the Administrative Committee.

S. Young moved to ratify Tyler DeYong's appointment. J. Reinhardt seconded. All voting members (13) were in favor (Anderson, Brown, DeJong, Ferris, Goldrich, Gronewold, K. Moore, M. Moore, Petersen, Reinhardt, Suarez, Thompson, Young). **No:** None. **Abstentions:** None. **Motion passed.**

- c. Succession Committee Report. K. Moore reported that there have been three meetings of the Succession Committee. The committee has reviewed a number of foundational documents, including best practices of succession planning, job descriptions, CHE's business continuation plan, and CHE's 20-Year Reflection Report. Meetings will continue.
- d. Other. There were no other discussion items.

2. President's Report.

- a. Summary of Activities. L. Seibel noted that the summary of activities (beginning on page 22). She welcomed any comments, questions, or feedback.
- b. U.S. Surgeon General Visit. L. Seibel provided a debrief of the U.S. Surgeon General event and visit. Photos, links, and news articles were included in the board packet (page 29). Trustees were encouraged to view the event if they were unable to attend at the link [found on the CHE website](#). CHE will sponsor follow-up Community Conversation related to youth mental health and social media use in Lincoln. More information will be provided at a later date.
- c. Upcoming Meetings and Events. A list of upcoming meetings and events was included in the board packet (page 37). The next EDI conversation will take place on May 9, 2024, at 1:00pm via Zoom. Materials will be distributed at least one week prior to the discussion.

- d. Youth Sports, Fitness, and Opportunity Update. L. Seibel provided an update. Three individuals have agreed to serve as Task Force Tri-Chairs: Karen Kassebaum PhD (Hudl), Bess Scott EdD (Doane University), and Ron Kellogg (Community Learning Centers). Greta Leach from Mission Matters will facilitate the Task Force meetings. The first meeting will be held on May 21, 2024. More information will be provided as the work of the Task Force progresses.
- e. Other. L. Seibel provided an update on the Cultural Centers of Lincoln Collaborative (CCLC) capital campaign. They received \$2.5 million from the Sherwood Foundation as a match to CHE's funding commitment.

3. Investment & Finance Committee.

- a. Treasurer's Report for March 2024. B. Anderson provided an overview of the January Treasurer's Report (page 39) which represents 58% of the fiscal year. Operating expenses are on target at 58%.

M. Moore acknowledged the Treasurer's Report.

- b. Year-End Fiducient Monthly Performance Report for March 2024. B. Anderson discussed Fiducient's performance report (page 43). CHE experienced a one-month return of 2.5%, and a YTD return of 5.1%. He noted that this compares favorably to CHE's target of 4.2%. Anderson noted that he expects the CHE portfolio to be negatively impacted in April due to downward trends.
- c. Quarterly CPI Calculation. Anderson noted that, as of March 31, 2024, CHE's balance is at 96.23% of the inflation adjusted target. The ending balance was approximately \$70.6 million. For comparison, CHE was at 85.44% of inflation adjustment 12 months prior.

Anderson noted the 10-year recovery plan update (page 49). The annual return and inflation are assumptions. Returns are consistent with assumptions. Inflation is lagging.

- d. Biennial Budget: FY2024-25 and FY2025-26. B. Anderson presented CHE's biennial budget (page 50). The recommended budget for administrative costs was established by the Administrative Committee and referred to the Investment/Finance Committee. The Investment/Finance Committee determined the grantmaking budget. **Anderson noted the proposed budgets of \$3,844,689 (FY2024-25) and \$4,052,855 (FY2025-26)**. L. Seibel noted that the increase in personnel costs has resulted from increasing the Equity and Diversity Officer position from part-time to full-time (including benefits). There has not been a final decision regarding the expected roles/responsibilities of this position, but the Administration Committee recommended that it be funded at full-time as a proactive measure.

The motion was made by the Investment/Finance Committee to approve the FY2024-25 and FY2025-26 biennial budget. All voting members (13) were in favor (Anderson, Brown, DeJong, Ferris, Goldrich, Gronewold, K. Moore, M. Moore, Petersen, Reinhardt, Suarez, Thompson, Young).
No: None. Abstentions: None. Motion passed.

- e. Policy Revision: Financial Donations. B. Anderson outlined a recommended revision to CHE's fiscal policy regarding financial donations made to CHE. He noted that the Committee recommends increasing the amount of a financial donation that can be accepted by the President/CEO from \$500 to \$10,000, which is in line to the executive authority in other policies. Any amount above \$10,000 would require the approval of the Board of Trustees.

The motion was made by the Investment/Finance Committee to approve the fiscal policy revision related to approval limits for financial donations to CHE. All voting members (13) were in favor (Anderson, Brown, DeJong, Ferris, Goldrich, Gronewold, K. Moore, M. Moore, Petersen, Reinhardt, Suarez, Thompson, Young). No: None. Abstentions: None. Motion passed.

- f. Other. No other discussion.

4. Funding Committee.

- a. Spring 2024 Funding Cycle Update. M. Petersen provided an update of CHE's Spring 2024 funding cycle. Forty-three grant applications were received, for a total of \$5,474,422 requested from CHE (\$2,616,766 in year one). The Funding Committee has reduced the number of awards under consideration to 14 (total CHE request of \$2,163,826, \$992,098 in year one). The Funding Committee will present final recommendations to the Board of Trustees on May 22, 2024. The grant period for these projects will begin July 1, 2024.
- b. Other. A grant contract for the Schroder Park project will be considered by the Board of Trustees on May 22, 2024. The project is currently being re-structured.

5. Administration Committee

- a. Annual Meeting and Report. K. Moore provided an update on the CHE Annual Meeting. The Administration Committee recommends that the U.S. Surgeon General event and the follow-up Community Conversations, serve as an Annual Meeting. CHE will publicly release an Annual Report as required by the Lincoln Municipal Code. No concerns noted.

6. Correspondence, Announcements and Other

- a. Other. L. Seibel directed attention to an article about the demolition of the Malone Center's building (page 57). The Center has temporarily relocated their services to City Impact and the First Methodist Church.

The 2023 Public Health Annual Report (page 73) is available on the Lincoln-Lancaster County Health Department website. The report includes information about the Place Matters mapping project.

Meeting Adjourned. The meeting adjourned at 2:55 pm.